**CENTRE TOWNSHIP BOARD OF SUPERVISORS**

**JUNE 6, 2023**

**REGULAR MEETING MINUTES**

1. **CALL MEETING TO ORDER**
	1. The Centre Township Board of Supervisors held their regular meeting on Monday June 6, 2023. Chairman Colin Reynolds moved to call the meeting to order at 7:00 pm, Also present were Supervisor Ricky Burkholder Jr., Secretary Diana McPherson, Vice Chairman Jason Kelly, Solicitor Linus Fenicle,
2. **PLEDGE ALLEGIANCE TO THE FLAG & MOMENT OF SILENCE**
	1. Pledged allegiance to the flag and held a moment of silence.
3. **APPROVAL OF MINUTES & TREASURERS REPORT**
	1. **Upon a Reynolds/Kelly motion the board unanimously voted to approve the May 2, 2023, Meeting Minutes**
	2. **Upon a Reynolds/Kelly motion the board unanimously voted to approve the Treasurer’s Report as presented to the board for review**
4. **VISITORS**
	1. Lieutenant Kenneth Tallman, Station Commander, Troop H, Newport
		1. Introduced himself, he has been commander at Newport for 1 year, has been going to the municipalities in the county to familiarize them with the services the station provides
		2. 2023 in Centre Township there was 264 calls for service, there were 31 Criminal, 56 traffic, 4 DUI, 13 crashes and 55 citations. The hotspots in Centre Township are Spring Road, Jericho Road and Rte 274
5. **ROAD REPORT**
	1. **Damage to Kubota disc mower (885 Clouser Hollow Rd)**
		1. PPL tension line left in ditch line wrapper up in mower heads
			1. Submitted quote for damages done to mower to PPL and PPL sent a check to us immediately.
	2. **Laurel Grove 48’ tile/culvert replacement**
		1. Construction to begin within the next 2 weeks and be completed by end of June
		2. Twp to order new signage to be placed at intersection for new traffic pattern once the project is completed.
			1. **Upon a Reynolds/Kelly motion the board unanimously moved to order new signs for after construction at laurel Grove Rd. & McKeehan Rd.**
	3. **Hope Road Bridge project**
		1. Update from engineer on re-bidding project with aluminum arch w/ bottom
			1. We received the bid packet from Matt (FSA) and the ad for bidding, we need to re-bid the project.
				1. **Upon a Reynolds/Burkholder motion the board unanimously voted to advertise for bids for Hope Road Bridge Project.**
	4. **Open bids for Line Painting -7.72 miles**
		1. We received 2 quotes for line painting, one from Alpha Space @ .12/ Lineal Feet, the second from Gemmill @ .228 per Lineal Feet.
			1. **Upon a Reynolds/Kelly motion the board unanimously moved to award line painting to Alpha Space @ .12/Linear Foot**
	5. **(ST4010) Little Buffalo Road closure for bridge construction**
		1. Red Rock Construction contracted through PennDOT; road will be closed from June 15 through October 2, 2023. Red Rock contact is Mathias Miller- cell (717)953-5510, office (717)436-8111
6. **SUBDIVISION AND LAND DEVELOPMENT**
	1. **CT-2021-6- Umholtz, Subdivision**
		1. Planning Commission granted Conditional Approval pending completion of landowners and surveyors’ certifications, Setting of the concrete monuments and markers, Removal of the request for waiver of steep slope requirements, Completion of the waiver request form for Natural Habitat Report
		2. Roger Watson from Navtech presented the updated plans for Umholtz with all conditions being met with exception of final engineering invoice which Roger will bring to office by Thursday
			1. **Upon a Reynolds/Burkholder motion the board conditionally approved the Umholtz Plan (CT-2021-6) with monuments and markers being set and all fees paid**
	2. **CT-2022-3 D&J Pallet, Land Development**
		1. Still with Planning Commission - Pending HOP, NPDES, financial security, sign/record O&M
	3. **CT-2022-5 Shermans Valley Solar, Land Development**
		1. Still with Planning Commission, expires 7/31/2023
	4. **CT-2022-7 Paul Solar, Land Development**
		1. Conditionally Approved - Pending HOP, Escrow, sign/record O&M, Developers agreement
	5. **CT-2023-1 Basnet Solar,** Land Development, all fees to be paid
		1. Conditionally Approved at BOS Meeting 4/4/2023 – Pending Escrow – all fees to be paid. Property was found to have wetlands and will need revised plans and Planning Commission review. Also received the developer’s agreement on 6/1/23
			1. **Upon a Reynolds/Burkholder motion the board unanimously moved to withdraw the conditional approval of Basnet Solar Plan (CT-2023-1) because of wetland determination**
	6. **CT-2023-2 Ickes, Subdivision**
		1. Still with Planning Commission – No action taken at Planning meeting
7. **OLD BUSINESS**
8. **NEW BUSINESS**
	1. **PCATO Conference**
		1. The conference is being held at the Newport fairgrounds, it is September 9, please let the Secretary know if you are planning on attending so we can get an accurate count
	2. **Building & Vehicles Insurance renewal**
		1. Declaration sheet is presented to the board for review.
			1. **Upon a Reynolds/Kelly motion the board unanimously moved to renew the insurance with Cupps Insurance Agency**
	3. **Stormwater Management procedures**
		1. Had a meeting with the Engineers, in the future the engineers will get the building plans, do a site visit before we sign off.
	4. **PMRS letter of reinvestment**
		1. We received a letter from PMRS stating the funds the Township paid in for an employee that is no longer here has been returned to our PMRS account and has to be used before any of the state aid is used, so we need to use the money to pay our quarterly payments to them.
	5. **Employee handbook**
		1. Chairman Reynolds made revision to the definitions of Full-Time, Part-Time, Permanent Part-Time, Temporary, and Occasional employees, also cleaned up the handbook so it looked neater, and spelling was corrected.
			1. **Upon a Reynolds/Burkholder motion the board unanimously approved the Employee Handbook with the revisions**
	6. We are in need of 2 part-time employees, our full-time employee left, the township believes it would be more economical to hire 2 part-time employees at the rate of $19.25/hr.
		1. **Upon a Reynolds/Burkholder motion the board unanimously moved to hire 2 part-time employees at the rate of $19.25 per hour.**
9. **BUILDING PERMITS TO BE RATIFIED**
	1. Diaz/Wertz (CT-13-23) Pole building 24x12x12
	2. AT&T (CT-15-23) updating equipment on McKeehan Rd.
		1. **Upon a Reynolds/Burkholder motion the board unanimously moved to ratify the permits signed previous to this meeting, being CT-13-23 (Diaz/Wertz) and CT-15-23 (AT&T)**
10. **BILLS**
	1. **Upon a Reynolds/Burkholder motion the board unanimously moved to approve paying the bills as presented to the board for review**
11. **ADJOURN**
	1. **Upon a Reynolds/Burkholder motion the board unanimously moved to adjourn the meeting at 7:35 pm**